

MIDWAY ISD WEB STORE/PAYMENT PORTAL

Instructions and link:

<https://tx-midway.intouchrecepting.com/signin.aspx>

You are able to log in as a student OR as a family and pay for more than one student all at once.

STUDENTS: use student ID# as user name and the password is the student's last name. (Proper Case – Smith, *not* smith or SMITH)

FAMILIES: use HAC as username. *Your HAC pw will need to be set up for the payment portal.* Follow the directions for first time family users if this is the first time to log into the payment portal using your HAC ID. (***Use this log in to only pay one convenience fee for your whole family.***)

- Who are you shopping for? Click on your student's name.
- Choose *Items At Students School*. Then keep choosing your school for each child under school type/school until you see the item(s) you are shopping for. Most items can only be purchased at your student's respective school.
- Click on the blue buy button to add items to your cart. IF needing to enter the price: **BE SURE TO CHANGE THE DOLLAR AMOUNT BEFORE YOU CLICK ON THE BLUE BUY BUTTON**, then add to your cart.
** You may also use the search box to pull up the item you need to purchase and find the item that way.

To checkout:

- Choose the shopping cart button at top right. **Be sure to remove any items that show a zero amount in your cart. There will be a remove button on the checkout page.**
- Then click on the blue Checkout step 1 button to bring you to the next screen. If prompted, please enter what you are paying for, example: Screen; brick/cable; keyboard, club dues, shirt, etc. *Not all items will have this step.*
- The payment screen will be next for you to enter your credit card information. A receipt will be available at the end for you to email or save and print.

If you have any issues or questions, you may email me at:

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