



Woodgate Choir Department

Kayla Torp, Choir Director
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(254) 495-4944 cell

♪ Parent/Student Handbook ♪ 2019-2020

Welcome to the choral program at Woodgate Intermediate Schools! I am dedicated to making this program a positive experience for all of the students involved as well as an exciting time of accomplishment and success through hard work. In order for this to occur, I ask each parent and student to take an active role in helping to achieve these goals.

This handbook contains a great deal of information concerning the responsibilities and privileges of being a member of the Woodgate choral program. It contains everything you will need to know for the school year. Should anything change, I will inform the students and parents in writing as soon as possible. Please read the handbook carefully and read the instructions on how to sign your choir forms digitally **no later than Friday, September 6, 2019.**

I am excited that you have joined us this year! I am here to help you have fun, work hard, and experience tremendous musical growth and success. I hope you're ready for a great year!

Sincerely,

Kayla Torp
Kayla.Torp@midwayisd.org



CLASSROOM MANAGEMENT PLAN

The rules and procedures used in choir are designed to create a supportive and positive environment that encourages student learning and success. These rules also enable our choir classroom to run smoothly and effectively to maximize active musical growth. In addition to the MISD Code of Conduct, all choir students are to adhere to the following:

Choir Room Rules:

1. Stay focused on the director during the lesson.
2. Have **ALL** your supplies in choir EVERYDAY!
3. Be ready to sing when the bell rings.
4. Be respectful to yourself and others.

If You Choose to Break a Rule (CONSEQUENCES):

First Time:	Non-verbal or Verbal Warning.
Second Time:	Student will sign their name on the clipboard at the piano.
Third Time:	Student will sign their name again on the clipboard. Parents will be notified (via email or phone call), and a Student-Teacher conference.
Fourth Time:	Student will sign the clipboard and Parents will be notified (via email or phone call). A detention of some kind will be assigned.
Fifth Time:	Student will sign the clipboard, Office Referral.

(The students will be able to start over each report card grading period, meaning every six weeks.)

***ANY VIOLATION OF THE STUDENT CODE OF CONDUCT WILL IMMEDIATELY RESULT IN AN OFFICE REFERRAL AND/OR POSSIBLE REMOVAL FROM CHOIR.**

REWARDS:

Verbal Affirmation (daily)
Lots of High-Fives!
Stickers in your binder!
Weekly Raffles
Enrichment Activities (classroom games and outdoor activities)
The joy of learning (each day of the school year)

TARDY POLICY:

Students are considered tardy to choir if they are not in their assigned seat with the appropriate materials when the bell rings (See Rule #2). Tardies will be treated with the consequences outlined above. Every fourth tardy will be reported to attendance clerk.



GRADES

Choir Grade:

A student's six weeks grade will include:

*Evaluation: Attendance and participation in ALL required concerts/performances
(in bold print on the attached calendar) **40% OF THE OVERALL GRADE**

*Practice: Rehearsal Skills **30% OF THE OVERALL GRADE**

*Application: Periodic quizzes on essential musical elements,
learned music, and individual sight-reading evaluations. **30% OF THE OVERALL GRADE**

A grade of 90%-100% (A) indicates that a student is participating consistently and performing well in most or all areas of choir. A grade lower than 90% should indicate to you that a problem exists in one or more areas of the student's performance or participation. At any time during the six weeks period, you may contact me (email is the best way) concerning your son/daughter's grade in choir.

REQUIRED SUPPLIES:

- ♪ At least 1 pencil
- ♪ At least 2 different color highlighters
- ♪ Box of Kleenex (*optional, but appreciated!*)

***All supplies must be turned in on or before Friday, September 6, 2019.**

The Choir Department will provide each student with a white 1 inch 3 ring binder and a pencil bag. If you lose or damage these before the end of the school year, the student will be responsible for purchasing a replacement or paying \$2 for another binder or \$2 for another pencil bag.

OPTIONAL SUPPLIES:

Students may bring a bottle of water to choir class; this will eliminate sending students to the drinking fountains during a lesson. Many other teachers do not allow water bottles to be brought into class so make sure your student is aware this is for choir ONLY!! I recommend students keep an empty water bottle in their locker and fill it up on the way to choir. (This way, water will not get spilled on textbooks while in the locker.)





UNIFORMS

6th Grade Choir Members

***All 6th grade choir members will be required to purchase the choir t-shirt as their uniform for all required concerts throughout the year. The cost of **the choir t-shirt is \$10 and must be turned in to Ms. Torp no later than Friday, September 13th, 2019.** Please make checks payable to **Midway ISD.** (Cash is also accepted.)

***Additionally, all 6th grade choir members will be required to purchase on their own a pair of black slacks, a black belt, and a pair of black closed-toe shoes. Girls may choose to wear either flats or a small heel. There is to be absolutely **NO** tennis shoes. This uniform is to be worn for all concerts and other official choir activities.

***If there is a financial need, please do not hesitate to contact Ms. Torp. Please make sure to do so prior to September 13th, 2019 in order to ensure proper arrangements can be made.

***PARENTS, want to show your support of WG Choir? Order a T-Shirt as well! 😊

Please cut off and return the following form for T-Shirt Orders.



Choir T-Shirt Order Form

Student Name: _____ Class Period: _____

Please circle t-shirt size(s) needed: (Y stands for youth sizes)

YL S M L XL XXL

(XXXL is available if needed)

Choir T-Shirts are \$10.00 each

I have my money attached I need help with payment I have included extra \$ to help another student

If using a check: Check #: _____ Checks need to be made out to "Midway ISD"

Parents are welcome to order t-shirts for themselves as well. 😊

PLACE ORDERS TO MS. TORP NO LATER THAN SEPT. 13th!!!



Money Turn in Procedures

ALL money and order forms MUST be turned into the Choir Room Mailbox. Each student will place their money and forms in an envelope and put it in the locked Choir Room Mailbox. Once the money has been logged and accounted for, I will give each student a receipt. If a student never receives a receipt, I have not received the payment. Please be advised that I submit deposits to the bank about every other week on Fridays. Thank you for helping make this process easy and organized!

CONCERTS

The students will be working each and every day on music-reading skills as well as learning a varied repertoire of music. Our daily work comes to fruition at our concerts and various performances throughout the year. The concert dates on the next page are considered curricular and are, therefore, **required for your student to attend.**

Students may receive an excused absence for their illness or family emergency. *If a student has to miss a required concert, a phone call, text message, email, or written notification to me BEFORE the concert is required!* For grading purposes, a written alternative assignment will be given to those who have an excused absence for a concert. **An unexcused absence receives a grade of 0.**

Concert schedule on next page! Please put these dates on your calendar **immediately!**



2019-2020 Concert Schedule

Woodgate Intermediate Choir

Fall Concert*

October 15 at 6:30 PM @ WGIS Cafeteria

Winter Choir Showcase

TBA @ Waco Area

Winter Concert*

December 17 at 6:30 PM @ Midway PAC

Spring Concert*

February 25 at 6:30 PM @ WGIS Cafeteria

6th Grade Solo Festival

March 21 from 9AM-2PM @ Midway HS

Midway Choral Festival*

April 7 from 8AM-6PM @ Midway PAC

End of Year Concert*

May 4 at 6:30 PM @ WGIS Cafeteria

Please enter these dates into your calendar and keep this page handy throughout the year. Concerts notated with an asterisk (*) are curricular concerts, which are evaluation grades. Attendance at these concerts are mandatory and failure to attend (if unexcused) results in a failing grade for their evaluation.



Choir Concert Rubric

(TEKS)	Possible Points
My singing posture was tall and open, and my hands & arms stayed to my side. (2A, 2C)	20
My mouth/jaw was relaxed and open with excellent vowel formation. (2A, 2C)	20
I performed with the proper dynamics, phrasing, diction, and breaths as discussed in class. (2B)	20
I watched the director 100% of the time while I was singing. (2C)	15
I followed instructions and did not talk during the concert (including while I was on stage and while other groups were performing.) (6C)	15
I performed all of my songs from memory. (2B)	10
Total	100

*** Please note: Students who arrive more than 5 minutes after the announced Call Time, as well as students who are not wearing the proper uniform will NOT be allowed to perform on stage.

*** If a situation arises on the day of an event, please let Ms. Torp know by calling her at 254-495-4944. A student (or parent) who communicates will **never** be penalized.





ONLINE COMMUNICATION

www.midwaypantherchoir.org/woodgate

The Choir Website is going to be the number one center for information. There you will find:

- Required Forms to fill out – Choir Contract **DUE SEPT 6th**
- Other important documents
- Links to social media accounts and YouTube
- The Choir Weekly Update blog
- Entire Choir Program Calendar.



**Social Media? We got that
@WoodgateChoir**

Follow WG Choir on Twitter, Facebook, and Instagram to stay up to the minute with news, updates, and other fun from the choir room!

Don't have an account? Now is a perfect time to get one!

Join us on Remind 101!

Text your CLASS CODE to the number 81010

Class Code:

3rd Period Girls- @wgchoir3rd

4th Period Boys- @wgchoir4th

5th Period Girls- @wgchoir5th

6th Period Boys- @wgchoir6th

HOW TO SIGN WG CHOIR CONTRACT DUE SEPT. 6

Step 1) Go to
www.midwaypantherchoir.org/woodgate

Step 2) Click on “CHOIR CONTRACT”

Step 3) Fill out and submit Choir Contract via
Google Forms

HOW TO COMPLETE CHOIR TRAVEL FORM

Step 1) Go to
www.midwaypantherchoir.org/woodgate

Step 2) Click on “TRAVEL FORM”

Step 3) Fill out and submit Choir Travel Form
via Google Forms

** There is a button entitled “Uniform Info” where you can locate additional order sheets for the \$10 choir shirt. Money is due Sept. 13th**