



# Woodgate Choir Department

Hyeyoung Ku, Choir Director  
(254) 761-5690 x4231

## ♪ Parent/Student Handbook ♪ 2021-2022

Welcome to the choral program at Woodgate Intermediate School! I am dedicated to making this program a positive experience for all of the students involved as well as an exciting time of accomplishment and success through hard work. In order for this to occur, I ask each parent and student to take an active role in helping to achieve these goals.

This handbook contains a great deal of information concerning the responsibilities and privileges of being a member of the Woodgate choral program. It contains everything you will need to know for the school year. Should anything change, I will inform the students and parents in writing as soon as possible. Please read the handbook carefully and read the instructions on how to sign your choir forms digitally no later than Friday, September 3, 2021.

I am excited that you have joined us this year! I am here to help you have fun, work hard, and experience tremendous musical growth and success. I hope you're ready for a great year!

Sincerely,

Hyeyoung Ku  
Hyeyoung.Ku@midwayisd.org



## CLASSROOM MANAGEMENT PLAN

The rules and procedures used in choir are designed to create a supportive and positive environment that encourages student learning and success. These rules also enable our choir classroom to run smoothly and effectively to maximize active musical growth. In addition to the MISD Code of Conduct, all choir students are to adhere to the following:

### Choir Room Rules:

1. Stay focused on the director during the lesson.
2. Have **ALL** your supplies in choir EVERYDAY!
3. Be ready to sing when the bell rings.
4. Be respectful to yourself and others.

### **If You Choose to Break a Rule (CONSEQUENCES):**

<b>First Time:</b>	Non-verbal or Verbal Warning.
<b>Second Time:</b>	Student will sign their name on the 'offense book' at the piano.
<b>Third Time:</b>	Student will sign their name again on the 'offense book'. Parents will be notified (via email or phone call), and a Student-Teacher conference.
<b>Fourth Time:</b>	Student will sign the 'offense book' and Parents will be notified (via email or phone call). A detention of some kind will be assigned.
<b>Fifth Time:</b>	Student will sign the 'offense book', Office Referral.
<b>On Going:</b>	Possible removal from rehearsal.

(The students will be able to start over each report card grading period, meaning every six weeks.)

**\*ANY VIOLATION OF THE STUDENT CODE OF CONDUCT WILL IMMEDIATELY RESULT IN AN OFFICE REFERRAL AND/OR POSSIBLE REMOVAL FROM CHOIR.**

### **REWARDS:**

Verbal Affirmation (daily)  
Lots of High-Fives!  
Stickers in your binder!  
Enrichment Activities (classroom games and outdoor activities)  
The joy of learning (each day of the school year)

### **TARDY POLICY:**

Students are considered tardy to choir if they are not in their assigned seat with the appropriate materials when the bell rings (See Rule #2). Tardies will be treated with the consequences outlined above. Every fourth tardy will be reported to attendance clerk.



# GRADES

Choir Grade:

A student's six weeks grade will include:

\*Evaluation: Attendance and participation in ALL required concerts/performances  
(in bold print on the attached calendar) **40% OF THE OVERALL GRADE**

\*Practice: Daily participation, Rehearsal Skills **30% OF THE OVERALL GRADE**

\*Application: Periodic quizzes on essential musical elements,  
learned music, and individual sight-reading evaluations. **30% OF THE OVERALL GRADE**

A grade of 90%-100% (A) indicates that a student is participating consistently and performing well in most or all areas of choir. A grade lower than 90% should indicate to you that a problem exists in one or more areas of the student's performance or participation. At any time during the six weeks period, you may contact me (email is the best way) concerning your son/daughter's grade in choir.

## REQUIRED SUPPLIES:

- ♪ At least 1 pencil
- ♪ At least 2 different color highlighters
- ♪ Box of Kleenex (*optional, but appreciated!*)

**\*All supplies must be turned in on or before Friday, September 3, 2021.**

*The Choir Department will provide each student with a white 1 inch 3 ring binder and a pencil bag. **If you lose or damage** these before the end of the school year, **the student will be responsible** for purchasing a replacement or paying \$2 for another binder or \$2 for another pencil bag.*





# UNIFORMS

## 6<sup>th</sup> Grade Choir Members **\*Fill out through Google Form\***

\*\*\*All 6<sup>th</sup> grade choir members will be required to purchase the choir t-shirt as their uniform for all required concerts throughout the year. The cost of **the choir t-shirt is \$10 and must be turned in to Mrs. Ku no later than Friday, September 10<sup>th</sup>, 2021**. Please make checks payable to Midway ISD. (Cash is also accepted.)

\*\*\*Additionally, all 6<sup>th</sup> grade choir members will be required to purchase on their own a pair of jeans, a brown belt. Girls may choose to either tuck in with a brown belt or tie their shirt back. This uniform is to be worn for all concerts and other official choir activities.

\*\*\*If there is a financial need, please do not hesitate to contact Mrs. Ku. Please make sure to do so prior to September 10<sup>th</sup>, 2021 in order to ensure proper arrangements can be made.

\*\*\*PARENTS, want to show your support of WG Choir? Order a T-Shirt as well! ☺

**For those who prefer to submit a hard copy:** Please cut off and return the following form for T-Shirt Orders.

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### Choir T-Shirt Order Form

Student Name: \_\_\_\_\_ Class Period: \_\_\_\_\_

Please circle t-shirt size(s) needed: (Y stands for youth sizes)

YL                  S                  M                  L                  XL                  XXL

(XXXL is available if needed)

**Choir T-Shirts are \$10.00 each**

I have my money attached     I need help with payment     I have included extra \$ to help another student

If using a check: Check #: \_\_\_\_\_ Checks need to be made out to "Midway ISD"

Parents are welcome to order t-shirts for themselves as well. ☺

**PLACE ORDERS TO Mrs. Ku NO LATER THAN SEPT. 10<sup>th</sup>!!!**



# Money Turn in Procedures

ALL money and order forms MUST be turned into the Choir Room Mailbox. Each student will place their money and forms in an envelope and put it in the locked Choir Room Mailbox. Once the money has been logged and accounted for, I will give each student a receipt. If a student never receives a receipt, I have not received the payment. Please be advised that I submit deposits to the bank about every other week on Fridays. Thank you for helping make this process easy and organized!

## CONCERTS

The students will be working each and every day on music-reading skills as well as learning a varied repertoire of music. Our daily work comes to fruition at our concerts and various performances throughout the year. The concert dates on the next page are considered curricular and are, therefore, **required for your student to attend**.

Students may receive an excused absence for their illness or family emergency. *If a student has to miss a required concert, a phone call, text message, email, or written notification to me BEFORE the concert is required!* For grading purposes, a written alternative assignment will be given to those who have an excused absence for a concert. **An unexcused absence receives a grade of 0.**

Concert schedule on next page! Please put these dates on your calendar **immediately!**



# 2021-2022 Concert Schedule Woodgate Intermediate Choir

## Fall Concert\*

October 14 at 6:30 PM @ WGIS Cafeteria

\*Location might change due to the construction\*

## Winter Concert\*

December 14 at 6:30 PM @ Midway PAC

## Spring Concert\*

February 24 at 6:30 PM @ Midway PAC

## 6<sup>th</sup> Grade Solo Festival

\*Will be announced as soon as the time and date are set\*

## End of Year Concert\*

May 2nd at 6:30 PM @ WGIS Cafeteria

\*Location might change due to the construction\*

Some of the events were not indicated above due to the dates and times are not clear. I will announce them as soon as the dates and times are set.

Please enter these dates into your calendar and keep this page handy throughout the year. Concerts notated with an asterisk (\*) are curricular concerts, which are evaluation grades. Attendance at these concerts are mandatory and failure to attend (if unexcused) results in a failing grade for their evaluation.



# Choir Concert Rubric

(TEKS)	Possible Points
My singing posture was tall and open, and my hands & arms stayed to my side. (2A, 2C)	20
My mouth/jaw was relaxed and open with excellent vowel formation. (2A, 2C)	20
I performed with the proper dynamics, phrasing, diction, and breaths as discussed in class. (2B)	20
I watched the director 100% of the time while I was singing. (2C)	15
I followed instructions and did not talk during the concert (including while I was on stage and while other groups were performing.) (6C)	15
I performed all of my songs from memory. (2B)	10
<b>Total</b>	<b>100</b>

\*\*\* Please note: Students who arrive more than 5 minutes after the announced Call Time, as well as students who are not wearing the proper uniform will NOT be allowed to perform on stage.

\*\*\* If a situation arises on the day of an event, please let Mrs. Ku know by texting or calling her at 512-779-0431. A student (or parent) who communicates will never be penalized.





## ONLINE COMMUNICATION

[www.midwaypantherchoir.org/woodgate](http://www.midwaypantherchoir.org/woodgate)

The Choir Website is going to be the number one center for information. There you will find:

- Required Forms to fill out – Choir Contract [DUE SEPT 3rd](#)
- Other important documents
- Links to social media accounts and YouTube
- Entire Choir Program Calendar.



**Social Media? We got that**  
**@WoodgateChoir (Facebook)**  
**@WoodgateChoir2021 (Instagram)**

Follow WG Choir on Facebook, and Instagram to stay up to the minute with news, updates, and other fun from the choir room!

Don't have an account? Now is a perfect time to get one!



# HOW TO SIGN WG CHOIR CONTRACT DUE SEPT. 3

Step 1) Go to  
[www.midwaypantherchoir.org/woodgate](http://www.midwaypantherchoir.org/woodgate)

Step 2) Click on “CHOIR CONTRACT”

Step 3) Fill out and submit Choir Contract via  
Google Forms

# HOW TO COMPLETE CHOIR TRAVEL FORM

Step 1) Go to  
[www.midwaypantherchoir.org/woodgate](http://www.midwaypantherchoir.org/woodgate)

Step 2) Click on “TRAVEL FORM”

Step 3) Fill out and submit Choir Travel Form via  
Google Forms

\*\* There is a button entitled “Uniform (T-Shirt)” where you can locate additional order sheets (a hard copy) for the \$10 choir shirt. Money is due Sept. 10<sup>th</sup>\*\*